Appendix 2

**Licensing (Scotland) Act 2005**

**Falkirk Licensing Board**

**Statement of Income and Expenditure 2020/21**

The Falkirk Licensing Board is required under section 9B of the Licensing (Scotland) Act 2005 to publish an annual financial report within 3 months of the end of the relevant financial year.

This report has been prepared using financial data taken on 28 April 2021. The relevant budgets and other finance sources that the data has been extracted from have not yet been audited. Consequently, the figures provided in this report are indicative and cannot be relied upon as an accurate reflection of income and expenditure relative to the exercise of the Licensing Board’s functions under the Licensing (Scotland) Act 2005 only.

The financial statement is as follows:

|  |  |
| --- | --- |
| **Income1:** | **(£155,238)** |
| **Direct Staff Costs2:** | **£196,780** |
| **Other Direct Costs3:** | **£7,324** |
| **Indirect Costs4:** | **£0** |
|  |  |
| **Net Income – Expenditure** | **-£48,866** |

**Notes:**

1. Denotes income from applications and annual fees received under the Licensing (Scotland) Act 2005. There was an increase in income of £6,826k from 2019/20.
2. Denotes salary, superannuation, national insurance and pension costs associated with the Clerk, Licensing Standards Officers and other Council staff responsible for administrative support under paragraph 8 of Schedule 1 to the Licensing (Scotland) Act 2005. There was a reduction in employee costs (direct and indirect) for those staff working in the Licensing Section following a reassessment of duties and a relocation of costs to better reflect the time spent on Licensing Board work.
3. Denotes direct budgetary costs associated with the exercise of the Licensing Board function in relation to supplies and services such as such as in-house printing costs, stationery, postage, maintenance of computer systems etc. Changes to working practices arising from the pandemic led to a reduction in costs such as in-house printing recharges and postage however there was an increase in the purchase of computer hardware.
4. Denotes the portion of central administrative costs such as accommodation, ICT, facility management etc. that are allocated to the Licensing Board budget. A change to the accounting procedures derived from amendments to the Chartered Institute of Public Finance and Accountancy (CIPFA) guidelines has been applied to the budget since 2018/19. This means that the Central Support Recharge, which has previously been paid by the Board to the Council to cover the costs of the support services it receives, is now no longer charged to the Board – these costs are now being met centrally by the Council. The budget for these costs has been removed from the Licensing Board budget for 2020/21.