

ALL FILES MUST BE SUPPLIED WITH A 3mm BLEED (if required) AND NO OTHER CUTTING MARKS, BLEED MARKS etc.

To transfer Large files to Falkirk Council Printworks:

Please install a suitable sftp client e.g Filezilla or suitable alternative

Please enter settings as below in SFTP Client

Hostname:195.188.195.170

Port:22

Username: sftpuser

Password: walobt1!

File Protocol is SFTP

No Private key file is needed (if prompted)

Place files in "place\_files\_in\_here" Directory

PLEASE EMAIL [printworks@falkirk.gov.uk](mailto:printworks@falkirk.gov.uk) WHEN FILE HAS BEEN UPLOADED.

THANK YOU