

# ESTATE MANAGEMENT – INSPECTION ANALYSIS FORM

Neighbourhood Patch: Bo'ness	Walkabout Area:	Walkabout Area Code:	Date:
	Town Centre (Salmon Court) Corbiehall Matthew Steele Court	BON1	9/5/2016
Officer Conducting Walkabout: D.Chisholm			
No. of Residents attending: 7	Panel Leader:		
Name of Councillor(s) attending: 1	Wendy Dalgetty		
Others attending: Ceri Hassall (Waste Management)			








**Mark generally satisfactory – generally unsatisfactory**

	Satisfactory	Unsatisfactory	Text – Reasons for Scoring Unsatisfactory
Tenanted Visible gardens	x		<p><b>Corbiehall:</b> Moss on footpath at drying area, bins being stored under window.</p> <p><b>Salmon Court:</b> Request for Ivy to be removed (tenants want to replant the area).</p> <p><b>Matthew Steele Court:</b> Household items in binstore area</p>
Common Closes	x		
Common Bin Stores		x	
Common Drying Areas		x	
Soft Landscape Areas		x	
Hard Landscaped Areas	x		
Play area(s)	x		
<b>Overall Satisfactory</b>			
<b>Other issues noted requiring attention / action</b>			
<p><b>Corbiehall:</b> Stain at side of building from leaking overflow, guttering above close 85 a – f split. Missing internal latch for close door</p> <p><b>Salmon Court:</b> Poor lighting at stairs in communal area, bulkhead light required above fire exit door</p> <p><b>Matthew Steele Court:</b> Small area of monoblocking crumbling</p> <p>Also spoke to a number of owner occupiers and tenants 5 in total; Members of RTO were present, lessons learned from this walk about to be applied to next walk about: staff and RTO members will chap doors and speak with tenants and residents about the area they live in and what improvements can be made. Continue to use 'Tenant Inspector' mascot, have balloon to hand out. Invite Community Safety Team. 2<sup>nd</sup> Walk About 09.06.2016 advertising has begun.</p>			<p><b>Text - Agreed Action to Rectify</b></p> <p>Create binstore area at Corbiehall, have moss removed. Meeting GM to discuss removing Ivy and building small retaining wall. Speak with Community Safety re lighting at Salmon Court, order bulkhead light for fire exit door. Speak to Roads re repairing monoblocking</p>

Signed Lead Officer 

Signed Panel Leader 

Falkirk Council Estate Inspection Proforma

<b>Location:</b> Bo'ness; Salmon Court, Matthew Steele Court, Corbiehall	<b>Date:</b> 09.05.2016
<b>Officers Attending:</b> Ceri Hassall Dawna Chisholm Gary Young	<b>Signed:</b>   
<b>Members Attending:</b> Cllr Sandy Turner	<b>Signed:</b> 
<b>Tenants Attending:</b> Wendy Dalgetty Janice Brown Jane Paterson Various Tenants from Salmon Court (only for Salmon Court) Various Tenants and Owners spoken to by Officers and Members of RTO onsite	<b>Signed:</b>   

Location	Problem	Action Required	Who is Responsible	Date Passed for Action	Date Action Taken By	Date Action Completed	Comments
Salmon Court	Poor Lighting,	Install Bulkhead Light above fire exit door, replace light at communal stairs	Housing/Community Safety	10-5-16	10-6-16	10-6-16	Routine work orders raised.
	Ivy	Remove	GM	10-5-16	16-5-16	16-5-16	met with foraym Road to discuss.
Corbiehall	Moss on footpath Bins under window Split Gutter Latch for door missing in close Stain on side of building	Remove Create Binstore Repair Install Remove	Housing Housing BMD BMD Housing	11-5-16	11-6-16	11-6-16	Routine Relays work orders raised AS 28 DAY Routine Relays.
Matthew Steele Court	Crumbling Monoblocking Household items in binstore	Repair Investigate, a tenant may have requested uplift	Roads Housing/Rapid Response	10-5-16	10-6-16	10-6-16	Routine work orders raised to Relays now block. RA110 Relays raised